AIEC

June 1, 2020

3PM

Attendance: Assyad Al-Wreikat, Sara-Beth Bittinger, Liz A Nelson, Troy Donoway, Benjamin N Norris, Kim H Rotruck, Janet A Mattern, Thomas D Sigerstad, Cindy E Herzog, Jill A Morris, Latisha V Cooper, Lea Messman-Mandicott, Denise L Murphy, Sara L Wilhelm

Absent: Jeffrey L Graham, Michael B Mathias,

AGENDA

1. Finalize AIEC Report

Sara-Beth updated the report to include feedback from last meeting.

Review Exemplars

 Academic Affairs: COE, History

 University Advancement: Major Gifts

 Enrollment Management: CAAR, SSS

 Student Affairs:

 Administration & Finance:

 Regional Development & Engagement

1. Retreat Date

Invitation sent from President’s Office. August 6, 1-4 PM

Notify Sara-Beth if you did not receive an invite.

Sara-Beth will forward invite.

1. July Meeting Review SLAAG/GLAAG

Sara-Beth will forward the report to AIEC to review before UAC/AIEC retreat.

1. Vice chair position is open now that M. Mathias is Interim Provost

We will elect new officers in the fall with the new academic year.

1. Review MSCHE Recommendations

Things that we think “need attention”

* The University must be transparent in demonstrating how planning, resource allocation, and outcomes from institutional assessments and assessment of student learning intersect.

AIEC / UAC / Vice Presidents

Should be a topic for summer retreat

Can we give a visual? There is one in the Institutional Effectiveness Plan

* The University must establish and implement periodic program reviews and assessments of minors, certificates, and other special programs leading to improved student learning outcomes.

SLAAG/GLAAG review and streamline program review process and anticipate hurdles

This is not common at similar institutions

Library can do some research

* The University must study their current shared governance structures and practices in order to ensure that existing policy is followed and that all constituents are included in a best practice shared governance model.

Brad Nixon / UAC

* The University must work to achieve Strategic Plan Goal 4 to recruit and retain diverse and talented faculty and staff committed to student learning and University goals.

We attended a USM Convening
Added language to searches (eg Math search)

* The University must ensure processes for consistently assessing and improving the effectiveness of co-curricular and extra-curricular programs. (May be addressed in reports from Student Affairs)

 Ask Jeff Graham

* The University must evaluate the current program that places students into developmental Math and basic writing courses, and effect appropriate improvements.

 Tish Cooper / PASS

* The University must devise an alternate advising scenario for USMH students taking lower division courses that do not fit into their majors and/or General Education program requirements or otherwise make lower level courses available.

Janet Mattern, Kim Rotruck

* Continue refining divisional-unit level goals using valid measures that improve institutional effectiveness.

Things that we have made progress and need to update what we are doing:

* The University must ensure that employees responsible for administering structured systemic assessment, planning, and resource allocation processes are educated on the following Middle States of Excellence in the areas of Institutional Effectiveness, Institutional Renewal, and Continuous Improvement.

AIEC, Vice Presidents

* The University must complete and implement the Academic Affairs Master Plan, Student Affairs Master Plan, Information Technology Services Master Plan, and Resources Development Plan as identified in the draft 2016-2017 Institutional Effectiveness Plan.

In progress – we need to update some language and progress

* The University must consistently demonstrate the use of assessment results to inform planning and resource allocation.

UAC / Vice Presidents

* The University must develop a plan for advisor training, assessment of the advising, and including advising as an item in the annual faculty and staff evaluations, as appropriate. (EAA)

Ben Norris

* The University must assess user satisfaction of library services beyond usage statistics supporting student learning.

 Library has some data to update this

* The institution must implement a systematic and organized assessment process that evaluates its overall effectiveness in achieving its mission and goals at both institutional and unit levels.

AIEC at Unit level

* Continue professional development in gaining expertise in institutional assessment, specifically in non-academic areas, at divisional and unit levels.

AIEC